

**FEDERAL COLLEGE OF ANIMAL HEALTH
AND PRODUCTION TECHNOLOGY**

INSTITUTE OF AGRICULTURAL RESEARCH AND TRAINING

MOOR PLANTATION

P. M. B. 5029

IBADAN

STUDENT HANDBOOK

INTRODUCTION

The Federal College of Animal Health and Production Technology, Ibadan provides courses and training to students in area of Livestock Health and Production. The graduands are expected to have acquired enough skill and competence to be self-sufficient and be able to stand on their own farms with little or no assistance from other sources.

To date, the College has been able to obtain from the NBTE permission to admit students into three programmes: National Diploma in Animal Health and Production Technology, Higher National Diploma in Animal Technology and Higher National Diploma in Animal Production Technology. The old programmes run by the College had been restructured by the NBTE so as to conform with the National Standards set by it.

This hand book provides information to guide the students on their stay in the College for successful academic achievement.

The Provost

January, 2008

1.0 HISTORICAL BACKGROUND

1.1 *Background Information about the College*

The Western Regional Government of Nigeria was faced with the problem of staff training. It was discovered that the competence of those trained from the Region at VOM, Jos had proved inadequate for poultry diseases diagnosis and control, which had become very important in the Region. All efforts to get the authorities of the VOM School to upgrade their course to a three-year Diploma course in Animal Health and Husbandry failed. Also, the three (3) places on Veterinary course reserved for the Western Region at University of Nigeria Nsukka in 1963 could not be increased because of pressures from the Eastern Region for places on the Veterinary course in the University. It then became imperative for the Western Region Government to establish her own Veterinary or Animal Health School.

It was proposed that the school should be located at Sango, Ibadan so that it could utilize the facilities already existing at Mokola Veterinary center, the Faculty of Veterinary Medicine at University of Ibadan as well as the Cattle Control Post and Abattoir at Bodija. The then Permanent Secretary and Controller of Agricultural Services felt that the school should be located at Moor Plantation, Ibadan with the School of Agriculture already existing there. This would make the two schools to share facilities such as hostels and classrooms and thus greatly reduce the large financial outlay that would be necessary for establishing the new school at Sango.

This view point was justified by the availability of the expansive land mass already acquired by the Region which would give room for grazing and pastures and development/expansion in future.

1.2 *Establishment of the College*

The school of Animal Health (*as it was then referred to*) was founded on the 1st of April, 1964 (by the defunct Western Region and USAID) to meet the need to train Livestock Assistants (certificates) to cope with the ever-increasing demand for assistance in the practice of the veterinary profession.

The Diploma Course was started in 1964 as a result of the felt need to upgrade the training on the Assistants to be more equipped for the challenges on the field.

The School became an integral part of the Institute of Agricultural Research and Training (I.A.R & T) of the Obafemi Awolowo University, Ile-Ife by the Western State Edict of 1970.

In 1985, the Federal Government promulgated a decree No. 16 which empowered the National Board for Technical Education (NBTE) to moderate and accredit the programmes of the College with the aim of producing Technicians and Technologists at the National and Higher National Diploma levels.

As a result of modifications in the syllabi, the certificates offered until 1989 were Ordinary and Higher Diploma in Animal Health and Husbandry.

The National Science and Technical Amendment Decree No. 46 of 30th December, 1990 finally gave legal backing to the Research Institutes to conduct training for the Technicians and Technologists for the award of National Diploma (ND) and Higher National Diploma (HND) Certificates.

In January 1991, after series of meeting with the NBTE Kaduna, a decision was conveyed to the School by the Honourable Minister of Science and Technology that the School should start to bear Federal College of Animal Health and Production Technology, Moor Plantation, Ibadan.

1.3 *More information about the College*

- (a) The College is strategically located at kilometer 3, Abeokuta Road, Apata in Ibadan South West Local Government of Oyo State Nigeria.
- (b) The motto of the College is *Animal Care for Productivity*
- (c) The College has produced over 4,000 graduands since inception. Many of such graduates are self-employed while some are in government owned agencies. Some have proceeded further in academics and have even become Professors.
- (d) The College operates livestock farm like poultry, rearing of cattle, sheep, goat and rabbit among others for student practical purposes.
- (e) The College runs a Veterinary Clinic and Diagnostic Laboratory for analysing samples from sick animals.

- (f) The College has a crop of qualified and experienced staff. All the lecturers are at least Masters degree holders. They are making impact at National and International levels.
- (g) Products (Graduates) of the College are in high demand in the labour market both in the private and public sectors. This is so because of the high standard of practical exposure and academic performance.
- (h) An Electro Ejaculator functioning well was constructed by one of the Technologists in the College.
- (i) The College has Ultra Modern 500 seater Auditorium for Seminars, Workshops, Conferences and Students Semester Examinations.
- (j) The College is the only Federal College of Animal Health and Production Technology in the Southern part of the Country and enjoys stiff neck competition by applicants for admission into its ND and HND Programmes.

2.0 PRINCIPAL OFFICERS OF THE COLLEGE

Dr. K. J. Nwufoh	-	College Provost
Pastor B. J. David	-	College Registrar
Mr. A. O. Olayinka	-	College Accountant

Heads of Programmes

Dr. O. J. Osayomi	-	HND Animal Health Technology
Dr. A. M. Raji	-	HND Animal Production Technology
Dr. (Mrs.) G.E.O. Makinde	-	ND Animal Health & Production Tech.
Dr. (Mrs.) F. O. Ajasin	-	Co-ordinator, Part-time Programme

3.0 AIMS AND OBJECTIVES

3.1 Aim

To produce Technicians and Technologists at National and Higher National Diploma levels to be self sufficient, meet the need of farmers, agro-allied industries, pharmaceutical and government agencies.

3.2 Objectives

- (a) To provide manpower in the area of animal health and production
- (b) To produce extension staff capable of imparting to livestock farmers, the modern techniques of increased animal production.
- (c) To produce men and women, knowledgeable in the field of animal production who would effectively utilise their training to establish and manage their own livestock farms to maximum advantage. Ultimately, the College aims primarily at producing job makers not job seekers.
- (d) To provide knowledge and skills essential for primary processing and preparation of livestock of livestock products.
- (e) To provide technical manpower who would assist Veterinary Surgeons in veterinary clinics, laboratories and farms.
- (f) To produce technicians capable of carrying out routine preventive measures and meat inspection and follow up prescribed veterinary medical treatments.

4.0 PROGRAMMES RUN BY THE COLLEGE

- (a) National Diploma in Animal Health and Production Technology.
- (b) Higher National Diploma in Animal Health Technology.
- (c) Higher National Diploma in Animal Production Technology.
- (d) Part-time programme in all levels.

5.0 COLLEGE ACADEMIC BOARD

The Academic Board of the College is responsible for the overall management of academic matters of the College including Regulations of the Admission of students, Determination of Academic Programmes within the limit of available resources, Examinations, Discipline as well as Award of Diploma Certificates.

ACADEMIC HONESTY

All students in the College of Animal Health and Production Technology are expected to conduct themselves with the highest degree of integrity. It is the students' responsibility to ensure that they know and understand the requirements of every assignment. At a minimum, this includes avoiding the following:

Plagiarism: Plagiarism occurs when an individual presents the ideas or expressions of another as his or her own. Students must always credit others' ideas with accurate citations and must use quotation marks and citations when presenting the words of others. A thorough understanding of plagiarism is a precondition for admittance to the College.

Cheating: Cheating occurs when a student circumvents or ignores the rules that govern an academic assignment such as an exam or class paper. It can include using notes, in physical or electronic form, in an exam, submitting the work of another as one's own, or reusing a paper a student has composed for one class in another class. If a student is not sure about the rules that govern an assignment, it is the student's responsibility to ask for clarification from his lecturer.

Research integrity: The integrity of data in Animal Health research is a paramount issue for advancing knowledge and the credibility of our professions. For this reason, any intentional misrepresentation of data, or misrepresentation of the conditions or circumstances of data collection, is considered a violation of academic integrity. Misrepresentation of data reported in a thesis or dissertation is a clear violation of the rules and requirements of academic integrity and honesty.

Any violation of the above stated conditions is grounds for immediate dismissal from the College and will result in revocation of the Certificate if the Certificate previously has been awarded.

6.0 ADMISSION REQUIREMENT

6.1 *National Diploma in Animal Health and Prod. Technology*

(a) WASC/NECO SSCE or GCE 'O' Level with a minimum of four (4) Credit passes, obtained at not more than two sittings. The four subjects must include:

Biology/Agricultural Science, Chemistry, Economics, English Language, Geography, Mathematics, Physics and Statistics.

Candidates must, in addition, obtain at least pass grades in English Language, Mathematics and Chemistry.

(b) Four (4) Credit passes in an NBTE recognized Preliminary National Diploma courses offered in a College of Agriculture or similar Post Secondary Institution. The four Credit passes must come from subjects specified in (a) above.

6.2 *Higher National Diploma in Animal Health Technology*

(a) As in 6.1(a and b) above

(b) A minimum of Lower Credit Pass (CGPA 2.50 and above) in the cognate National Diploma obtained from Accredited Programmes of recognized Institutions.

(c) A minimum of one-year post National/Ordinary Diploma cognate work experience.

6.3 *Higher National Diploma in Animal Production Technology*

(a) As in 6.1(a and b) above

(b) A minimum of Lower Credit Pass (CGPA 2.50) in the cognate National Diploma in Animal Health and Production Technology or Agricultural Technology obtained from Accredited Programmes of recognized Institutions.

(c) A minimum of one-year post National/Ordinary Diploma cognate work experience.

6.4 ***Part-time programme*** in ND and HND as stated above respectively.

7.0 PROGRAMME DURATION

7.1 *National Diploma in Animal Health and Production Technology*

(a) The programme runs for a minimum of 2 academic sessions or 4 semesters (Harmattan and Rain). Each semester lasts for 15-17 weeks.

(b) A 4 - month compulsory Supervised Industrial Work Experience Scheme (SIWES) which takes place at the end of the second semester of the first year.

7.2 *Higher National Diploma Programme*

- (a) The programme runs for a minimum of 2 academic sessions or 4 semesters (Harmattan and Rain). Each semester lasts for 15-17 weeks.

7.3 Part-time Programme runs for Three (3) Academic Sessions or Six Semesters for ND and HND.

8.0 COURSES OFFERED

8.1 All Courses offered are compulsory

8.2 NATIONAL DIPLOMA (ANIMAL HEALTH AND PRODUCTION)

HARMATTAN SEMESTER National Diploma I Class

Codes	Courses	Duration (Hour)	Units
GNS 111	Use of English	45	2.0
PTD 111	Technical Drawing	60	3.0
STB 111	Biology (CELL)	75	3.0
BCH 111	General and Physical Chemistry	75	3.0
MTH 111	Mathematics	30	2.0
BPH 111	Physics	75	3.0
ANP 111	Anatomy and Physiology	60	2.0
AGT 105	Rural Sociology	30	2.0
AGT 103	Principle of Crop Production	45	2.0
		495	22.0

RAIN SEMESTER National Diploma I Class

Codes	Courses	Duration (Hour)	Units
BCH 122	Organic & Inorganic Chemistry	75	3.0
AGT 124	Elements of Agric. Economics	15	1.0
AGT 126	Genetics and Breeding	15	1.0
AGT128	Statistics and Field Experiment	45	2.0
AHP 130	Principle of Pasture and Range Mgt.	45	2.0
AHP 132	Anatomy and Physiology II	60	2.0
GNS 102	Use of English II	45	2.0
GNS 104	Health and Physical Education	-	1.0
AGT 106	Agro Climatology	15	1.0
CME 102	Basic Workshop Practice	60	2.0
AGT 222	Poultry Production	45	2.0
		405	19.0

HARMATTAN SEMESTER National Diploma II Class

Codes	Courses	Duration (Hour)	Units
AGT 201	Animal Nutrition	45	2.0
AGT 203	Beef and Dairy Production	45	2.0
AGT 205	Sheep, Goat and Swine Prod.	45	2.0
AHP 207	Range Management	45	2.0
AGT 209	Pathology	60	2.0
AHP 211	Vet. Microbiology	75	3.0
AHP 213	Pharmacology	30	2.0
AHP 215	Animal Diseases	60	2.0
AHP 217	Clinical Techniques	75	2.0
TLS 219	Land Surveying	75	3.0
AGT 221	Farm Management	15	1.0
	SIWES		2.0
		570	25.0

RAIN SEMESTER National Diploma II Class

Codes	Courses	Duration (Hour)	Units
AGT 230	Agricultural Extension	30	2.0
AHP 218	Rabbit and Equine Production	60	3.0
AHP 220	Meat Hygiene and Inspection	60	2.0
AHP 222	Animal Disease II	75	3.0
AHP 224	Clinical Techniques II	75	3.0
AHP 226	Project	-	3.0
AHP 228	Livestock Parasitology	60	2.0
TLS 230	Basic Principles of Land Surveying	75	2.0
		435	21.0

HARMATTAN SEMESTER HND I Class (Animal Health Technology)

Codes	Courses	Duration (Hour)	Units
STC 222	Introductory Biochemistry	60	3.0
APT 312	Genetics and Animal Breeding	30	2.0
BAS 309	Anatomy and Physiology	60	3.0
AHP 311	Gross Anatomy	60	2.0
AGR 302	FEDA	60	3.0
APT 443	Livestock Diseases	30	2.0
GNS 302	Communication in English	30	2.0
AEM 426	Rural Sociology	30	2.0
		<hr/> 300 <hr/>	<hr/> 19.0 <hr/>

RAIN SEMESTER HND I Class (Animal Health Technology)

Codes	Courses	Duration (Hour)	Units
ANH 321	Histology and Embryology	60	2.0
ANH 322	General Pathology	75	3.0
APT 431	Livestock Parasitology	60	3.0
APT 321	Agricultural Biochemistry (Livestock)	30	2.0
APT 441	Applied Animal Nutrition (Feed & Feeding)	75	3.0
AEM 314	Extension Methods	-	3.0
GNS 401	Advanced Comm. in English III	30	3.0
ANH 312	Veterinary Microbiology	75	3.0
		<hr/> 345 <hr/>	<hr/> 22.0 <hr/>

HARMATTAN SEMESTER HND II Class (Animal Health Technology)

Codes	Courses	Duration (Hour)	Units
ANH 431	Poultry Disease	60	2.0
ANH 432	Clinical Techniques I	60	2.0
ANH 433	Veterinary Parasitology	30	2.0
ANH 434	Pharmacology & Therapeutics I	30	2.0
ANH 435	Systemic Pathology	75	3.0
ANH 436	General Livestock Production	75	3.0
AGR 432	Pasture and Range Management	75	3.0
AGR 303	Farm Management	30	2.0
		465	19.0

RAIN SEMESTER HND II CLASS (Animal Health Technology)

Codes	Courses	Duration (Hour)	Units
ANH 441	Toxicology	15	1.0
ANH 442	Clinical Techniques II	75	3.0
ANH 443	Pharmacology and Therapeutics II	30	2.0
APT 444	Milk and Meat Hygiene	60	2.0
ANH 445	Veterinary Jurisprudence	15	1.0
ANH 446	Project	15	6.0
ANH 447	Seminar	30	1.0
AGR 402	Agricultural Personnel Management	30	2.0
COM 311	Computer Programming	60	3.0
		390	21.0

HARMATTAN SEMESTER HND I Class (Animal Production Technology)

Codes	Courses	Duration (Hour)	Units
STC 222	Introductory Biochemistry	60	3.0
AGR 302	FEDA	60	3.0
AGR 304	Annual Crops	60	2.0
APT 311	Livestock Farm Mechanization	30	2.0
APT 312	Genetics and Breeding	60	2.0
APT 313	Anatomy & Physiology	60	3.0
APT 314	Livestock Farm Practice I	30	3.0
APT 315	Sheep, Goat & Rabbit Production	30	3.0
APT 443	Livestock Diseases	30	2.0
		<hr/>	<hr/>
		300	23.0
		<hr/>	<hr/>

RAIN SEMESTER HND I Class (Animal Production Technology)

Codes	Courses	Duration (Hour)	Units
APT 321	Agricultural Biochemistry (Livestock)	30	2.0
STB 211	Introductory Microbiology	75	3.0
AGR 303	Farm Management	60	2.0
APT 322	Livestock Farm Practice II	-	3.0
APT 323	Animal Nutrition	75	3.0
GNS 302	English Language & Communication	30	3.0
AEM 314	Extension Methods	-	3.0
GNS 304	Physical & Health Education	75	1.0
		<hr/>	<hr/>
		345	20.0
		<hr/>	<hr/>

HARMATTAN SEMESTER HND II Class (Animal Production Technology)

Codes	Courses	Duration (Hour)	Units
APT 431	Livestock Parasitology	-	3.0
APT 432	Pasture & Range Management	-	3.0
APT 433	Poultry Production	-	3.0
APT 434	Swine Production	-	3.0
AEM 426	Rural Sociology	-	2.0
GNS 401	Adv. Communication in English	-	3.0
COM 311	Computer Programming	-	3.0
AGR 402	Agric. Personnel Management	-	2.0
			<hr/>
			22.0
			<hr/>

RAIN SEMESTER HND II Class (Animal Production Technology)

Codes	Courses	Duration (Hour)	Units
APT 441	Applied Animal Nutrition (Feed and Feeding)	-	3.0
APT 442	Beef Cattle Production	-	3.0
APT 444	Meat & Milk Hygiene	-	2.0
APT 445	Animal Products Processing	-	3.0
APT 446	Dairy Cattle Production	-	3.0
APT 447	Seminar	-	1.0
APT 448	Project	-	6.0
AGR 401	Research Methods	-	2.0
			<hr/>
			23.0
			<hr/>

9.0 CONSULTANCY SERVICES

The College Consultancy service provides a major link between the College and the private productive sector with the aim of executing the following ventures on gradual basis.

- (1) Supply of all classes of quality day-old chicks to farmers but primarily to our students for their projects.
- (2) Rendering a sale of 4-5 week old cockerels and pullets at point of lay (10-16 weeks old) weaned pigs to farmers.
- (3) Stocking and sale of Veterinary drugs, materials and equipment to poultry farmers.
- (4) Farm visitation, drawing of vaccination and medication programmes for farmers engaged in livestock and poultry enterprises.
- (5) Formulation of balanced least cost feeds for all types of all of live stock and poultry and analyses of same for farmers.
- (6) Rendering of laboratory services in pathological diagnosis, blood and specimen analyses, etc.
- (7) Monthly supply of beef and pork to interested members of staff
- (8) Typing and photocopying services
- (9) Organising remedial courses for SS 1 - 3 students in the major science subjects like Chemistry, Physics, Biology, Mathematics, Agricultural Science, Economics and Geography
- (10) Organizing short-term training programmes (3 month's duration) in all areas of livestock production like Poultry, Piggery, Fishery, Rabbitary, Sheep and Goat keeping, Beef and Dairy Cattle Management, Snailery and General Livestock Management.
- (11) Organising Part-time programmes at ND and HND classes on week end basis for the working class interested in acquiring additional knowledge in the area of Animal Health and Production.

10.0 COURSES OFFERED IN PART-TIME PROGRAMME

10.1 All Courses offered are compulsory.

10.2 National Diploma (Animal Health and Production)

- (a) The Programme runs for a minimum of three (3) academic sessions or semesters. Each semester lasts for 15-17 weeks. six (6)
- (b) A four (4) months compulsory supervised Industrial Work Experience Scheme (SIWES) which takes place at the end of the third semester.

1ST SEMESTER NATIONAL DIPLOMA I CLASS

Codes	Courses	Duration (Hour)	Units
GNS 111	Use of English	45	2.0
PTD 111	Technical Drawing	60	3.0
STB 111	Biology (CELL)	75	3.0
BCH 111	Chemistry	75	3.0
AGT128	Statistics and Field Experiment	45	2.0
BPH 111	Physics	75	3.0
ANP 111	Anatomy and Physiology	60	2.0
			18.0

2ND SEMESTER ND I

Codes	Courses	Duration (Hour)	Units
AGT 105	Rural Sociology	30	2.0
AGT 103	Principle of Crop Production	45	2.0
AGT 124	Elements of Agric. Economics	15	1.0
AGT 126	Genetics and Breeding	15	1.0
GNS 102	Use of English II	45	2.0
AHP 132	Anatomy and Physiology II	60	2.0
			13.0

3RD SEMESTER ND II CLASS

Codes	Courses	Duration (Hour)	Units
MTH 111	Mathematics	30	2.0
AHP 130	Principle of Pasture and Range Mgt.	45	2.0
GNS 104	Health and Physical Education	-	1.0
AGT 106	Agro Climatology	15	1.0
CME 102	Basic Workshop Practice	60	2.0
AGT 201	Animal Nutrition	45	2.0
AGT 222	Poultry Production	45	2.0
			<hr/> 12.0 <hr/>

4TH SEMESTER NATIONAL DIPLOMA II CLASS

Codes	Courses	Duration (Hour)	Units
AGT 203	Beef and Dairy Production	45	2.0
AGT 205	Sheep, Goat and Swine Prod.	45	2.0
AHP 207	Principle of Pasture & Range Mgt	45	2.0
AGT 209	Pathology	60	2.0
AHP 211	Microbiology	75	3.0
AHP 215	Animal Diseases I	60	2.0
			<hr/> 13.0 <hr/>

5TH SEMESTER NATIONAL DIPLOMA II CLASS

Codes	Courses	Duration (Hour)	Units
AHP 213	Pharmacology	30	2.0
AHP 217	Clinical Techniques	75	2.0
TLS 219	Land Surveying	75	3.0
AGT 221	Farm Management	15	1.0
AGT 230	Agricultural Extension	30	2.0
AHP 222	Animal Disease II	75	<u>3.0</u>
			<u>12.0</u>

5TH SEMESTER NATIONAL DIPLOMA III CLASS

Codes	Courses	Duration (Hour)	Units
AHP 218	Rabbit and Equine Production	60	3.0
AHP 220	Meat Hygiene and Inspection	60	2.0
AHP 224	Clinical Techniques II	75	3.0
AHP 228	Livestock Parasitology	60	2.0
TLS 230	Basic Principles of Land Surveying	75	3.0
AHP 226	Project	-	<u>3.0</u>
			<u>16.0</u>

1ST SEMESTER HND I CLASS (ANIMAL HEALTH)

Codes	Courses	Duration (Hour)	Units
STC 222	Introductory Biochemistry	60	3.0
APT 312	Genetics and Animal Breeding	30	2.0
BAS 309	Anatomy and Physiology	60	3.0
AHP 311	Gross Anatomy	60	2.0
GNS 302	Communication in English	30	2.0
AEM 426	Rural Sociology	30	2.0
			<u>14.0</u>

2ND SEMESTER HND I CLASS (ANIMAL HEALTH)

Codes	Courses	Duration (Hour)	Units
APT 443	Livestock Diseases	30	2.0
AGR 302	FEDA	60	3.0
APT 321	Agricultural Biochemistry (Livestock)	30	2.0
APT 431	Livestock Parasitology	60	3.0
GNS 401	Advanced Comm. in English II	30	3.0
APT 441	Applied Animal Nutrition	75	3.0
			<u>16.0</u>

3RD SEMESTER HND II CLASS (ANIMAL HEALTH)

Codes	Courses	Duration (Hour)	Units
ANH 312	Veterinary Microbiology	75	3.0
ANH 322	General Pathology	75	3.0
AEM 314	Extension Methods	-	3.0
ANH 431	Poultry Disease	60	2.0
AGR 432	Pasture and Range Management	75	3.0
AGR 303	Farm Management	30	2.0
			16.0

4TH SEMESTER HND II CLASS (ANIMAL HEALTH)

Codes	Courses	Duration (Hour)	Units
ANH 432	Clinical Techniques I	60	2.0
ANH 433	Veterinary Parasitology	30	2.0
ANH 434	Pharmacology & Therapeutics I	30	2.0
ANH 436	General Livestock Production	75	3.0
AGR 402	Agricultural Personnel Management	30	2.0
			11.0

5TH SEMESTER HND III CLASS (ANIMAL HEALTH)

Codes	Courses	Duration (Hour)	Units
ANH 435	Systemic Pathology	75	3.0
ANH 441	Toxicology	15	1.0
ANH 442	Clinical Techniques II	75	3.0
ANH 445	Veterinary Jurisprudence	15	1.0
ANH 321	Histology and Embryology	60	2.0
			<hr/> 10.0 <hr/>

6TH SEMESTER HND III CLASS (ANIMAL HEALTH)

Codes	Courses	Duration (Hour)	Units
ANH 443	Pharmacology and Therapeutics II	30	2.0
APT 444	Milk and Meat Hygiene	60	2.0
COM 311	Computer Programming	60	3.0
ANH 446	Project	15	6.0
ANH 447	Seminar	30	1.0
			<hr/> 14.0 <hr/>

1ST SEMESTER HND I CLASS (ANIMAL PRODUCTION)

Codes	Courses	Duration (Hour)	Units
STC 222	Introductory Biochemistry	60	3.0
APT 313	Anatomy & Physiology	60	3.0
APT 312	Genetics and Breeding	60	2.0
APT 311	Livestock Farm Mechanization	30	2.0
AGR 304	Annual Crops		2.0
AEM 426	Rural Sociology		2.0
			<hr/> 17 <hr/>

2ND SEMESTER HND I CLASS (ANIMAL PRODUCTION)

Codes	Courses	Duration (Hour)	Units
APT 314	Livestock Diseases	30	3.0
AGR 302	FEDA	60	3.0
APT 321	Biochemistry	30	2.0
APT 322	Livestock Farm Practice I	-	3.0
APT 315	Sheep, Goat & Rabbit Production	30	3.0
GNS 401	Adv. Communication in English	-	3.0
			<u>16.0</u>

3RD RAIN SEMESTER HND II CLASS (ANIMAL PRODUCTION)

Codes	Courses	Duration (Hour)	Units
APT 433	Poultry Production	-	3.0
APT 431	Livestock Parasitology	-	3.0
APT 432	Pasture & Range Management	-	3.0
AEM 314	Extension Methods	-	3.0
STB 211	Introductory Microbiology	75	3.0
AGR 303	Farm Management	60	2.0
			<u>17.0</u>

4TH SEMESTER HND II CLASS (ANIMAL PRODUCTION)

Codes	Courses	Duration (Hour)	Units
APT 314	Livestock Farm Practice II	30	3.0
APT 323	Animal Nutrition	75	3.0
APT 434	Swine Production	-	3.0
GNS 302	English Language & Communication	30	3.0
AGR 402	Agric. Personnel Management	-	2.0
			<u>14.0</u>

5TH SEMESTER HND III CLASS (ANIMAL PRODUCTION)

Codes	Courses	Duration (Hour)	Units
APT 441	Applied Animal Nutrition	75	3.0
APT 442	Beef Cattle Production	-	3.0
APT 446	Dairy Cattle Production	-	3.0
APT 445	Animal Products Processing	-	3.0
GNS 304	Physical & Health Education	75	1.0
			<u>13.0</u>

6TH SEMESTER HND III CLASS (ANIMAL PRODUCTION)

Codes	Courses	Duration (Hour)	Units
APT 444	Meat & Milk Hygiene	-	2.0
COM 311	Computer Programming	-	3.0
AGR 401	Research Methods	-	2.0
APT 447	Seminar	-	1.0
APT 448	Project	-	6.0
			<u>14.0</u>

11.0 REGISTRATION FOR COURSES

- (a) Each student must complete the registration for courses prescribed for each semester at a specified period. Forms for registration are available in the Administrative Section of the College.
- (b) Registration period for stale students is two-weeks and three weeks for fresh students from the resumption date.
- (c) Registration guidelines shall be distributed to students before registration begins.
- (d) Any late registration will attract a penalty fee of N500 for up to a week and ₦1,000.00 thereafter.
- (e) No student will be allowed to write any examination on any course for which he/she is not formally registered.

12.0 SCHEDULE OF FEES

12.1 Student should pay all prescribed fees to the Bank after collecting teller from the College Account Office.

12.2 When student pay their fees, they should be issued with receipt and clearance sheets which shall be presented before collection of registration forms.

12.3 The following fees are charged as from, 2007/2008 academic session:

(a)	Accommodation	-	90 per bed space per session
(b)	Registration fee	-	30 per subject
(c)	Examination fee	-	1,000.00
(d)	Library fee	-	100.00
(e)	Laboratory workshop fee	-	500.00
(f)	Hostel welfare fee	-	2,000.00 to cover toiletries
(g)	Medical	-	1,000.00
(h)	Caution fee	-	500.00 full/part refundable
(i)	Hire of academic gown	-	500.00
(j)	Student handbook	-	250.00
(k)	Game fee	-	500.00
(j)	Identify card	-	250.00
(k)	Search fee	-	1, 00.00 per student

(l)	Practical note/log book	-	500.00 per copy
(m)	JAMB Registration Fee	-	3,500.00
(n)	SIWES Log Book	-	200.00
(o)	Acceptance Fee	-	2,000.00

NOTE: *Students should note that all information contained in this booklet are subject to change from time to time.*

13.0 ADMISSION AND MATRICULATION

1. All newly admitted students shall register within the first 21 days of first semester (Harmattan) or forfeit the offer of admission for that session.
2. All fresh students must undergo a week orientation programme
3. Only fully registered students shall matriculate.
4. Every new student must matriculate. The Matriculation confers Membership of the College Community on the student.
5. Every new student must be issued with identity cards after matriculation
6. A student may apply for deferment of his/her admission after due registration and matriculation. The duration is for one year in the first instance and renewable for another one year.

13.1 LECTURES/PRACTICALS

- (a) A minimum of 80% and 90% attendance in both lectures and practicals respectively is required for a candidate to be eligible to sit for any semester examination.
- (b) Attendances in both class work and practicals constitute a particular percentage of the semester examination.

13.2 COURSE WORK/ASSESSMENT

- (i) Assessment of student work shall be based on
 - (a) Course work 30%
 - (b) Semester Examination 70%
- (ii) Course work shall consist of assignment, quizzes, term paper etc.

13.3 SEMESTER EXAMINATION

- (a) The semester examination in any of the courses shall be between 2 to 3 hours.
- (b) All aspects of the syllabus are to be covered by the questions.
- (c) In the case of a laboratory/workshop subject, a practical test shall be conducted which may vary from 2-6 hours in duration depending on the course.

14.0 LEVELS OF PERFORMANCE

14.1 A candidate shall be recorded as having attained in a course a level of achievement graded as follows:

Scores	Grade	Credit Points	Remarks
80 - 100%	A	4.0	Pass
70 - 79%	AB	3.5	Pass
60 - 69%	B	3.0	Pass
50 - 59%	BC	2.5	Pass
40 - 49%	C	2.0	Pass
Below 40%	F	0.0	Fail

14.2 *Grade Point (GP)*

A Grade Point is obtained by multiplying the credit unit assigned to a particular course by the credit points obtained in the examination of that course. Thus if Mathematics carries 2 credit units and a student scored 75% which is 3.5 credit, his grade point for Mathematics is credit points x credit unit i.e $3.5 \times 3 = 10.5$.

14.3 *Grade Point Average (GPA)*

The overall performance of each candidate during an entire semester shall be determined by means of weighed grade point average, obtained by dividing the total grade point by the total number of credit unit for the semester.

For Example:

Course	Credit Unit	Score %	Letter Grade	Credit (CP)	Grade (GP)
Mathematics	3	75	AB	3.5	10.5
Chemistry	2	50	BC	2.5	5.0
Biology	3	64	B	3.0	9.0
Economics	<u>2</u>	40	C	2.0	<u>4.0</u>
	<u>10</u>				<u>28.5</u>

$$\begin{aligned}
 \text{Total Grade Point} &= 28.5 \\
 \text{Total Credit Unit} &= 10.0 \\
 \text{Grade Point Average (GPA)} &= \frac{28.5}{10} \\
 &= 2.85
 \end{aligned}$$

14.4 Cumulative Grade Point Average (CGPA)

The CGPA is used to determine the students' up-to-date record of performance. This is obtained by dividing the total grade point (GP) of all courses registered to date by the total number of courses units registered to date in respect of all semesters.

For examples

1st Semester

$$\begin{aligned}
 \text{Total Grade Point} &= 73.5 \\
 \text{Total Credit Unit} &= 21 \\
 \text{Grade Point Average (GPA)} &= \frac{73.5}{21} \\
 \text{GPA} &= 3.5
 \end{aligned}$$

2nd Semester

$$\begin{aligned} \text{Total Grade Point} &= 78.5 \\ \text{Total Credit Unit} &= 20 \\ \text{Grade Point Average (GPA)} &= \frac{78.5}{20} \\ \text{GPA} &= 3.93 \end{aligned}$$

3rd Semester

$$\begin{aligned} \text{Total Grade Point} &= 70 \\ \text{Total Credit Unit} &= 19 \\ \text{Grade Point Average (GPA)} &= \frac{70}{19} \\ \text{GPA} &= 3.68 \end{aligned}$$

$$\text{Cummulative Grade Point to date} = 73.5 + 78.5 + 70 = 222$$

$$\text{Cummulative Credit Point to date} = 21 + 20 + 19 = 60$$

$$\begin{aligned} \text{Cummulative Grade Point Average CGPA} &= \frac{222}{60} \\ \text{CGPA} &= 3.70 \end{aligned}$$

14.5 *Graduating Point Average (GPA)*

National Diploma (ND) and Higher National Diploma (HND) last for 4 semesters. The fourth semester examination is the terminal diploma examination. This examination is externally moderated and carries the balance of 50%. The Graduating Point Average (GPA) is obtained by finding the average of the students CGPA over the past semesters and the diploma examination score. Thus, if the CGPA over the past semesters is 3.70 and the terminal diploma examination grade point is 3.50 the students GPA is

$$\frac{3.70 + 3.50}{2} = 3.60$$

2

14.6 *Student Project Work*

Student project work is assessed as a course in the semester only for the ND and HND programmes.

14.7 *Student Industrial Work Experience (SIWES)*

- (a) SIWES is done at the end of the second semester of the first year in ND programmes for a period of 4 months..
- (b) Assessment of the student is done by both industry based supervisor and the institution - based supervisor.
- (c) The SIWES carries 2 units in the course load.
- (d) At the end of the SIWES programme, students are expected to submit the following: (i) SIWES log book, (ii) ITF form 8, (iii) Field Assessment form, (iv) Report

15.0 DIPLOMA SHALL BE CLASSIFIED AS FOLLOWS:

ND/HND Certificates

Class of Diploma	Grade Point Average (GPA)
Distinction	3.5 - 4.0
Upper Credit	3.0 - 3.49
Lower Credit	2.5 - 2.99
Pass	2.0 - 2.49
Fail	Below 2.0

16.0 REQUIREMENTS FOR THE AWARD OF NATIONAL DIPLOMA (ND) AND HIGHER NATIONAL DIPLOMA (HND) CERTIFICATES

- 16.1 To be eligible for the award of ND and HND certificates a candidate must satisfactorily complete the prescribed course work.
- 16.2 Pass all examination
- 16.3 Successfully complete and submit Diploma project work

16.4 Meet the requirement of SIWES

17.0 RELEASE OF EXAMINATION RESULTS

17.1 At the end of each semester, a provisional list of successful candidates in examination shall be published by the Registrar of the College soon after ratification by the College Academic Board.

17.2 The final results of candidate for the award of National Diploma and Higher National Diploma shall be published by the Registrar of the College after they have been approved by the College Academic Board.

17.3 The proceedings of College Academic Board and the marks awarded to any candidate for any question or any paper or examination are confidential and are in no circumstances to be disclosed at any time to any candidate or to any other unauthorized person.

18.0 PROCEDURE FOR OBTAINING ACADEMIC TRANSCRIPTS

18.1 Academic Transcript shall not be sent to any individual or to an employer but only to institution of higher learning or Scholarship Board on request.

18.2 The request shall normally be made in writing to the Provost's office by the student on payment of ₦1, 000.00 per copy of transcript. This fee is subject to change without prior notice.

18.3 The full name and address of the institution or scholarship board should be stated so that the College can send the transcript directly to the institution/scholarship board.

19.0 REPEAT OF COURSE

19.1 With effect from the 1994/95 Academic Session Resit examination has been cancelled by NBTE because of the operation of course unit system.

19.2 Therefore, a student could only register for repeat course provided the total number of units prescribed for the semester is not exceeded.

19.3 A student cannot register for a higher level course if he is repeating a lower course i.e if a student fails Pasture and Range Management AHP 130, he cannot register for Pasture and Range Management AHP 207 until he has passed AHP 130.

20.0 WITHDRAWAL

20.1 A student who fails to reach a cumulative grade point average of 2.00 at the end of one semester shall be placed on Probation during the second semester. If he fails to achieve a cumulative grade point average of at least 2.00 at the end of the second semester, he shall be required to WITHDRAW from the College.

20.2 A student who fails to present himself for the College examination at two consecutive semesters shall be scored “OF” in each of the courses and such student shall be deemed to have withdrawn from the College.

21.0 EXAMINATION GUIDELINES

21.1 College examination shall be held at the end of Harmattan and Rain semesters for all courses offered in each semester.

21.2 The dates of all semester examinations shall be fixed by the College Academic Board; such dates shall be published in the College calendar and once published, shall not be altered except with the express approval of the College Academic Board or the Provost.

22.0 EXAMINATION ACCOMMODATION

22.1 All College examination shall be held in rooms approved by the Provost.

22.2 Sitting arrangement shall be standardized and specific distances maintained between one candidate and other to prevent cheating.

22.3 The Registrar of the College or Examination Co-ordinator shall supply to the invigilator at each examination room the answer booklets and other approved materials necessary for the examination.

23.0 TEACHING AND EXAMINATION TIME TABLE

23.1 At the beginning of each semester, the teaching time table shall be made available to the students on the notice boards.

23.2 Examination time table for all courses to be examined shall be released at least two weeks before the first day of the examination period.

23.3 The time appointed for the examination as indicated in the examination time table or the question paper must be strictly adhered to.

24.0 CONDUCT OF EXAMINATION

24.1 A student shall not qualify to take any semester examination until he/she has settled all his/her financial obligations to the College.

24.2 Every student should have at least 90% class attendance in each of the courses at the end of each semester. Any student whose class attendance falls below this requirement shall be prevented from sitting for the semester examination

24.3 No students will be allowed to write any examination on any course for which he/she is not formally registered.

24.4 No candidate shall be allowed to **enter** the examination room earlier than ten minutes before the commencement of the examination or to **leave** an examination room earlier than thirty minutes after the commencement of an examination

24.5 No candidate who arrives late to the examination room shall be given extra time.

24.6 In case a candidate has to leave the examination room temporarily, he/she shall be accompanied by an attendant.

- 24.7 Every candidate must sign the attendance sheets in duplicate. These signed sheets shall be considered the final list of candidate in that examination.
- 24.8 No candidate should bring into the examination room any unauthorized materials or documents. An invigilator has authority to confiscate such materials and documents.
- 24.9 Students should come to the examination hall with their College Identity cards and clearance paper.
- 24.10 There should be no use of Handsets in the examination hall.
- 24.11 ND I and ND II examinations should not be held in the same hall at the same time. The Part-Time class should be used for ND examinations so that there will be fewer students in a class for easy and thorough invigilation.
- 24.12 A candidate shall not remove from an examination room any papers, used or unused except the question paper and such books, and papers if any, as he is authorized to take into the examination room.
- 24.13 A candidate shall comply with the instructions set out on a question paper, answer booklet or any other materials supplied, and shall also comply with any directive given by the invigilator.
- 24.14 Until students are allowed to leave the examination room, no copy of any question paper shall be removed from the examination room.
- 24.15 Candidate shall not write on any paper other than the examination answer booklets. All rough work must be done in the answer booklets and crossed out neatly. Supplementary answer sheets even if they contain only rough work must be tied inside the main answer booklets.
- 24.16 Smoking shall not be allowed in examination room during examination sessions.
- 24.17 A candidate shall not be allowed during an examination to communicate by word or otherwise with any other candidates nor shall he leave his place except with the consent of an invigilator. Should a candidate act in such a way as to disturb or inconvenient other candidate he shall be warned and if he persists he may, at the discretion of the invigilator, be excluded from the examination room.
- 24.18 It shall be an examination offence for any student or any person whatsoever, to impersonate a candidate in any examination. Any student or person found guilty under

this regulation shall be subject to disciplinary action by the appropriate Authority of the College.

24.19 Any student caught cheating aiding or abetting and found guilty would be EXPELLED from the College.

25.0 ABSENCE FROM EXAMINATION

25.1 Candidates must present themselves at such College examination for which they have registered. Candidates who fail to do so for reason other than illness or accident shall be scored "OF" in the course(s).

25.2 A student who does not register for a repeat examination cannot write the examination for that course and would be awarded a grade of "OF"

25.3 Any candidate who, on account of illness or accident, is absent from a College examination may be permitted by the College Academic Board to present himself for such examination at a time deemed convenient for College Academic Board provided he/she has reported the illness to the College Health Centre.

25.4 When a student falls ill before or during examination he/she should first report to the College Health Centre where possible. A report of sickness should be made to the Registrar within a week and a medical certificate for validation of his illness within three weeks.

25.5 A candidate who cannot register for courses during the prescribed period for registration because of an illness must ensure that a medical report of his illness is forwarded by him/her or his/her parents/sponsors to reach the Provost not later than two weeks after the end of the normal registration period as scheduled in the Academic Calendar.

25.6 A candidate who applies for leave of absence on medical grounds must forward his application together with medical report to the Provost. The medical report must be countersigned by the College Medical Officer.

26.0 ACADEMIC FACILITIES

26.1 *College Farm:*

The College operates Teaching and Commercial Livestock Poultry Farms. The farms are managed by farm staff and students with the primary aim of exposing student to practical animal production techniques and to motivate the students to start their own livestock farm on graduating from the College.

The emphasis at the College farm is on economic production of domestic livestock which at the moment includes Beef and Dairy Cattle, Pigs, Sheep and Goats, Poultry and Rabbits.

Other animal production facilities includes feed mill, abattoir, student and farm workshop, improved pasture and range lands, grass silos, silage hay making facilities, milking parlor, milking machine incubators and brooder houses.

26.2 *Veterinary Clinic*

(a) The Veterinary Clinic's primary role is for student training. In addition, it provides commercial services to the public and serves as a research source for staff and students. It has both large and small animals units with boarding facilities for horses, cattle, sheep/goat and dogs. Both large and small animal surgeries are performed.

(b) It also provides Ambulatory services.

27.0 LIBRARY RULE AND REGULATION

The library is well located within the academic campus of the College. It is presently well stocked with up to date books, relevant journals and magazines.

27.1 *The Opening hours*

During Session: Monday - Friday 8.00 - 8.00p.m.

During Vacation: Monday - Friday 8.00 - 4.00p.m.

27.2 Membership of the library is restricted mainly to registered staff and students of the College and they are the only eligible people to borrow books from the library.

27.3 The registered staff and student are issued with a library card. This card must be shown to any official of the library on demand.

- 27.4 Silence must always be observed in and around the library.
- 27.5 Bags, brief-cases, umbrella and other baggage must not be taken into the library. They must be deposited at the prescribed location in the library.
- 27.6 All readers on leaving the library must submit books or journals with them for checking by the library assistant and/or the security.
- 27.7 Reading tables and chairs must not be moved by readers from their positions.
- 27.8 Seats must not be reserved in the library. Any chair not physically occupied by a reader would be occupied by another reader.
- 27.9 Smoking, eating and drinking are forbidden in the library.
- 27.10 No reader must enter any part of the library marked 'Private' or 'reserved for staff only', unless by permission.
- 27.11 Any reader who damaged, mutilate or losses any book in his/her possession must pay for the damage or loss.
- 27.12 All books marked 'Reference' must only be consulted in the library and cannot be borrowed.
- 27.13 Books consulted should not be shelved but placed on the table.
- 27.14 Readers are required to obey the reasonable request of any library staff.
- 27.15 The librarian may suspend or withdraw all reading privileges from any readers who contravene these rules and regulations and subsequently report to the authority.

28.0 AUDIO VISUAL UNIT

The use of audio visual aids has proved very successful and quite inevitable in the acquisition of knowledge. The College has developed an audio visual unit equipped with overhead projector, flip charts, mobile board and slide projectors. The teaching staff is well trained and has access to these facilities.

29.0 STUDENT WELFARE

29.1 *Student Welfare/Advisory Committee on Student Affairs*

The Student Advisory Committee is set up to advise the Provost on all matters concerning Student' Welfare and Administration of Hall of Residence. Its composition is such as would enable student representative to participate fully in the deliberation on matters concerning their own welfare.

29.2 *Sports and Games*

The College has facilities for Football, Volleyball, Table Tennis, Basket ball and other events or athletics including High jump, Javelin and Shortput. The students are encouraged to participate in one or more games. The participation of students in the national games and sports, in the past, has been encouraging.

29.3 *Mode of Dressing*

- (a) Students must be neatly dressed when coming for lectures.
- (b) Protective wears must be put on for laboratory practicals and farm works. (Lab coats, rain boot and khaki overalls).
- (c) Hijab covering head not face is only allowed from the Muslim female students. Note that PURDAH student are not allowed.
- (d) Indecent dressing in form of suggestive skirts or tops, body hugs exposing muscles, unkempt hair and bathroom slippers are not acceptable.

29.4 *Students Clubs and Societies*

Condition for recognition of Societies and Clubs by College

29.4.1 Student may organise themselves into Clubs/Organization/Societies.

29.4.2 Secret *Cults are Prohibited*

Any student caught will be dismissed and handed over to the law enforcement agents.

29.4.3 Students Clubs/Organization/Societies must be duly registered with the College.

29.4.4 Such Organizations shall submit to the College 5 copies of their constitution prior to registration.

29.4.5 All student Societies and Clubs are required to renew their application at the beginning of the session.

29.4.6 The Organization shall submit the list of their officers to the College.

29.4.7 Registered student organizations are eligible for the use of certain College facilities on request in writing through the Office of the Student Affairs Officers with adequate notice of not less than one week.

29.4.8 The societies will be responsible for the safety of all the College facilities utilised by them.

29.4.9 Staff adviser nominated by each Club/Society must indicate their willingness in writing to serve.

29.4.10 Failure by students' Club to observe the rules and regulations of the College or any club which engage in activities which may discredit the College shall have their registration withdrawn.

29.4.11 Freedom of expression is granted to students but this should not be abused.

29.4.12 Each student or organization shall be held responsible for whatever the person or organization publishes.

29.4.13 Publication meant for distribution must carry the name of the organisations responsible and the names of the members of the Editorial Board must be approved by the College.

29.4.14 Approval must be obtained by student union or organization before making any press release or press conference.

29.4.15 Student Unionism in the College is voluntary.

29.4.16 Student may boycott classes if need be only after due consultation with the Authority. However, students must give notice of not less than 72 hours before the commencement of such boycott.

29.4.17 Students are strongly advised to obey all relevant laws of the land during any boycott of classes.

29.4.18 Students shall be held responsible for any College properties damaged.

29.4.19 Any breach of these regulations will be dealt with in a manner to be determined by the Provost after receiving the advice of the Student Disciplinary Committee.

29.4.20 Religious *tolerance*

Religious activities should not infringe on academic work. All religious activities on weekdays should start by 6.00p.m.

30.0 ACCOMMODATION

30.1 *The Students hostels are located at the Main and Bora campuses*

Allocation is made to students on the basis of first come first served after the payment of the prescribed hostel fees.

30.2 Accommodation of student is optional i.e it is not compulsory to provide accommodation for student they should see it as a PRIVILEGE and not a RIGHT.

30.3 All fresh male students will be accommodated in Bora in their first year. No transportation will be provided for the students.

30.4 Changes or transfer from one block or room to another shall not be allowed once allocation has been made except in exceptional cases.

30.5 The College provides no cafeteria facilities but there is provision for cooking in approved places. However, students are strongly advised to be careful while cooking to prevent fire out break.

31.0 STUDENT COMMON ROOM

(a) All cafeterias must be closed by 12.00p.m. Rentage of student common room is ₦200.00 and must be paid to Student Union.

(b) All parties must be held in the common room or any other venue deemed convenient. All parties must be preceded by application and approved. Parties held at common room must be stopped by 12.00 midnight.

(c) Organisers and individual will be responsible for any mismanagement of the venue.

32.0 VANDALISM

- (a) The College shall not accept any responsibility for loss of student's properties by fire, theft or other means.
- (b) Students are responsible for the care of the College properties in the room allocated to them.
- (c) Any destruction of College properties must be replaced.

33.0 GUESTS AND VISITORS

- (a) Visitors are allowed in student hostels only between the hours of 4.00-9.00p.m on week days and 10.00a.m - 10.00p.m on weekends.
- (b) Visitors are not allowed to stay with student overnight.

34.0 THEFT

Any student caught in the act will be expelled from the College.

35.0 ELECTRICAL APPLIANCES

- (a) Installation of high voltage appliances (Cookers, washing machines, refrigerators etc) are prohibited in student rooms.
- (b) The use of low-voltage appliances (fan, pressing iron, table lamps) is permitted in student rooms. Under no circumstances must any student tamper with, or alter in any way, electrical installations in any section of the hostels.

36.0 ENVIRONMENTAL SANITATION

- (a) Students are strongly advised to maintain high standard of hygiene in the hostels by dropping wastes into the basket provided.
- (b) Keeping of livestock or pets is not permitted in the hostels
- (c) Farming activities around the student hostels are prohibited.

(d) Any student that fail to comply with these rules and regulations will face penalty of loosing their accommodation/liable to a fine/two week suspension.

37.0 STUDENTS ARE NOT PERMITTED TO REMAIN IN THE HOSTEL DURING VACATION

(a) Students on Industrial Attachment or for other genuine reasons may be allowed to stay after paying the prescribed fees for hostel accommodation during vacation.

(b) Students are required to return all the College properties at their disposal at the end of each semester. Failure to check out properly shall attract a penalty of ₦25.00/per day in addition to paying for loss or damaged items.

38.0 INFORMATION TO FEMALE STUDENTS

(a) Every married female student must produce evidence of marriage.

(b) A married student becoming pregnant must report her condition early to Medical Officer indicating her expected date of delivery.

(c) Unmarried pregnant female student will be asked to forfeit her accommodation

(d) Further details on accommodation are contained in the student pamphlet on hostel regulations.

39.0 SCHOLARSHIP AND FINANCIAL AIDS

39.1 *State/Local Government Award*

It should be channelled through their respective State Government.

39.2 *Prizes*

Prizes from individual/companies are available for various courses based on excellent performances.

40.0 GRADUATION

Only students who satisfy the College's requirements on admission course work and examinations including all other relevant portions of the standing order shall qualify for graduation.

41.0 PROBATION, SUSPENSION AND EXPULSION

- (a) Any student discovered to have registered with forged certificates shall be liable to expulsion and possible prosecution under appropriate laws of the land.
- (b) Any student indulging in such criminal activities as used of dangerous and proscribed drugs, involvement in occultism or occultic practices, stealing, vandalization of College properties, molestation of fellow students or lecturers shall be liable to suspension and possibly expulsion depending on the recommendation of the Disciplinary Committee.
- (c) Any student who, because of poor performance is repeating a session is placed on probation.
- (d) If for any reason, a student is advised to withdraw from the College, he/she as well as his/her sponsors will be notified in writing

42.0 LIST OF HEADS OF THE INSTITUTION FROM INCEPTION TO DATE WITH DATES OF TENURE

1.	Foreign Experts	Experts	1964 - 1973
2.	Mr. M. Ola Buraimoh	Principal	1973 - 1976
3.	Dr. (Mrs.) E. C. Crockett	Principal	1976 - 1979
4.	Dr. Segun Falade	Act. Principal	1979 - 1980
5.	Dr. (Mrs.) E. C. Crockett	Principal	1980 - 1982
6.	Dr. O. G. Oluwatoyinbo	Act. Principal	1986 - 1991
7.	Dr. K. J. Nwufoh	Act. Principal	1991 - 1998
8.	Dr. K. J. Nwufoh	Provost	1991 to date